



# HPP Meeting Minutes

## August 2nd, 2018

### Time: 11:00am-12:00pm

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#### 1. **INTRODUCTIONS**

Douglas Brim, Robin Hendry, Emma Lauriston, Elizabeth Merson (via phone), Mary Massey (via phone) Teri, Reeder, Carrie Vucasovich, Denise Yi, Lyn Sabo, Kyle Parker, Mike Groves

#### 2. **GRANT UPDATES – ELIZABETH MERSON**

- SLO County does not have the carry-forward funds that we've had in past years. Without significant carry-forward funds, SLO has to cut several expenses, including staff time and subcontracts. There is not enough funding for HPP partners subcontracts in FY 18-19. Partners are encouraged to continue to participate in HPP activities such as meetings, communications drills, Statewide Medical and Health Exercise to maintain the capabilities we've built up over the years. SLO is hoping there will be enough funding for HPP partner subcontracts in FY 19-20.

#### 3. **COMMUNICATIONS – ROBIN HENDRY**

- Updated Facility map (<http://arcg.is/OCKqf>): new facility symbols were added; users must check or uncheck the layer to view: Skilled Nursing, Intermediate Care, Developmentally disabled, Hospital, Residential Care for Elderly, Water Purveyors (Districts), Protective Action Zone. Please see information attached.
- ReddiNet application on the website version will be converted to HTML format sometime mid to late August 2018.
  - Goal is to increase value and make the application easier to use with little or no training
  - Flash Free
  - Evacuation module will be included at no additional cost
  - Internet Explorer will NO LONGER be supported
  - Resource Request module for hospitals included at no additional cost (new)
  - LTC and clinic census and availability (new)
  - Web version will be mobile friendly
  - In 2019 there will be a new mobile APP which will include assessment

#### 4. **REDDINET ISSUES ACTION ITEMS FOLLOWUP – DOUGLAS BRIM & ROBIN HENDRY**

- Identify Technical Issues
  - The Captia for resetting passwords does not work consistently for 2 hospitals (Twin & Arroyo Grande). Robin will report this issue to HASC
  - Twin (Carrie Vucasovich) reported 1) that she's having trouble running reports such as the HavBed. Suggested that she try running the reports in CHROME instead of Internet Explorer. She will try again and report back 2) During a drill when there are more than one user logged in to ReddiNet for Twin, the updates that one user makes doesn't update at the desktop of the other user(s) logged in. This has been an ongoing problem.
  - Is it possible to send messages that have a "confirm" option? Robin will ask HASC. If not, when a message is sent that needs confirmation, sender should put a note in the subject line and/or message body with "please reply to this message to confirm".
  - Only do ReddiNet drills once every six months as per 2018-2019 HPP Capability 2, Objective 2 and use real MCIs for quarterly reports for PHEP Capability 6 Objective 3
  - SVRMC (Emma Lauriston) reported that during a real MCI, there are not enough staff to fully use ReddiNet. Others chimed in and agreed.
  - Douglas Brim (EMSA) reported the Average Time to Respond to a ReddiNet Poll for actual MCIs (44) during the period of April 1 2017 through August 1 2018

- AGCH: 2min, 22 sec
- FHMC: 10 minutes, 24 seconds
- SVRMC: 3 minutes, 36 seconds
- TCCH: 4 minutes, 35 seconds
- ReddiNet poll requests without a response
  - AGCH: 4
  - FHMC: 11
  - SVRMC: 8
  - TCCH: 3
- Update the EMSA Policy 120 – ReddiNet Communications. *Agenda item was skipped due to lack of sufficient time; however the policy is attached to these minutes. Please review and prepare to discuss at the next HPP meeting in September.*
- 5. STATEWIDE MEDICAL AND HEALTH PLANNING – DENISE YI**
  - Next Planning meeting: August 22, 2018 (location may change from original location)
  - Tabletop: Tentatively scheduled for October 11, 2018 (SLO Veteran’s Hall) – there will be an infectious disease specialist presentation
  - Exercise: November 15, 2018
- 6. HAZARDS VULNERABILITIES ASSESSMENT UPDATE- ELIZABETH MERSON**
  - Committee will complete a full line-by-line review of the HVA during odd years (2019, 2021 etc)
  - Committee will complete an electronic review of HVA during even years. If anyone feels a rating needs to be changed prior to the odd year revision, they can submit their proposed change(s) and the committee will discuss the proposed revision at the September meeting. The 2017 HVA tool information attached.

**ROUNDTABLE AND GROUP UPDATES**

- Mary Massey: HICS trainings are free. See attached flyers. Contact Mary to sign up. mmassey@calhospital.org

**UPCOMING EVENTS**

- PHEP: Free Flu shot clinic which exercises the County of SLO’s Public Point of Distribution (PPOD) will be held on October 21, 2018 from 9:00am to Noon at 2 sites: Women’s Club of Arroyo Grande and Colony Park Community Center Atascadero, flyer attached.

**MEETING ADJOURNED AT 12:00PM**

**NEXT HPP MEETING:**

- September 6, 2018, 11:00 am – 12:00 pm 2<sup>nd</sup> floor Large Conference room, 2180 Johnson Ave, SLO

**UPCOMING MEETINGS**

- DHCC – Thursday October 4, 2018, 10:30 am – 12:00pm, CHP Headquarters, 4115 Broad Street, #B, SLO